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The University of Michigan Bulletin

SCHOOL OF
BUSINESS
ADMINISTRATION
1973-74

Application forms and further information may be obtained by writing to the Office of Admissions and Student Services, School of Business Administration, The University of Michigan, Ann Arbor, Michigan 48104. Those who wish to be admitted as special students should indicate this in order that the appropriate form may be sent.

Student Costs and Financial Assistance

Adequate financial planning should be undertaken before entering the program to minimize the possibility of difficulties which might interfere with academic performance or disrupt progress toward the degree. The information in this section can serve as a basis for such planning.

Estimated Student Costs

Estimated typical costs for a full academic year are as follows: unmarried resident of Michigan \$2,700; unmarried non-resident \$4,200; married Michigan resident \$4,800; married non-resident \$6,300. Students 24 years or older should estimate an additional \$200 per academic year. Married students with children generally require an additional \$800 for each of the first two and \$500 for the third and beyond.

The major components of these costs are tuition, which is discussed in detail later in this section, and housing which is available in a wide range of types and costs, some including meal service. Double occupancy rooms for unmarried students in university dormitories cost \$1,235 including full food service. University-owned apartments for married students range from \$106 per month for a two room furnished efficiency to \$186 for a three bedroom furnished unit. Privately owned apartments and rooms often command somewhat higher rentals.

Books, supplies, and incidental expenses included in the typical costs above are estimated at \$720 for the academic year.

Fees and Payments

The fee for a complete academic term, such as the fall term (I) or the winter term (II), for Michigan residents with programs of ten hours or more is \$348 each term; for nonresidents, \$1,130 each term. Programs of fewer than twelve hours may be elected only with the approval of the Director of Admissions. Fees for reduced programs of fewer than ten hours are as follows:

<i>Regular Term Fees</i>	<i>Michigan Residents</i>	<i>Non- Residents</i>
Minimum fee	\$ 50	\$150
Additional fee for each hour elected	30	95
Maximum fee	398	1,130

The fee for a divided academic term (spring half term IIIa or summer half term IIIb) for Michigan residents with programs of five hours or more is \$165 each half term; for nonresidents, \$535 each half term. Fees for reduced programs of fewer than five hours will be as follows:

<i>Divided Term Fees</i>	<i>Michigan Residents</i>	<i>Non-Residents</i>
Minimum fee	\$ 25	\$ 75
Additional fee for each hour elected	30	95
Maximum fee	165	535

Registration after the close of the normal registration period requires the payment of a \$15 fee.

All fees and fee regulations are subject to change at any time by the Regents of the University.

Fee Adjustments and Refunds. A student who changes his program in the first two weeks of classes will receive a full refund of the fees paid and will be assessed the full fee appropriate to the new elections. If changes are made thereafter, the higher of the two fees will be assessed. The following regulations govern fee refunds:

1) Students withdrawing after registration and before the end of the first two weeks of classes shall pay a disenrollment fee of \$50 but will be refunded any other part of the fee which has been paid.

2) Students withdrawing during the third week of classes in the divided term or in the third, fourth, and sixth week of classes in a full term shall pay a disenrollment fee of \$50 or shall forfeit 50 per cent of the assessed fee, whichever is larger.

3) Students withdrawing subsequent to the third week of classes in the divided term, and to the sixth week of classes in the full term, shall pay the assessed term fee in full.

4) The effective date of refund is the date the withdrawal notice is received in the Registrar's Office.

5) Any refund due the student will be mailed to his home address.

Payment of Tuition Fees. For the convenience of students, the Cashier's Office will accept money orders or bank drafts in payment of University fees. Personal checks will not be cashed but will be accepted for the exact amount of fees. All fees and fee regulations imposed by the University are subject to change at any time by the Regents. Fees are payable before registration, at registration, or in installments during the term on dates that will be specified in advance.

Proper observance of financial obligations is deemed an essential of good conduct and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by the proper University authorities. Students shall pay all accounts due the University in accordance with the regulations set forth for such payments by the Vice-President and Chief Financial Officer.

Residency Regulations. The following is the full text of the regulations governing residency for tuition assessment purposes:

1. No one is deemed a resident for the purpose of registration in the University unless he or she, being eighteen years of age or older, has resided in this state six months next preceding the date of proposed enrollment (see items 3 and 4 below for status of minors).

2. No person is deemed to have gained or lost residence while a student at any institution of learning except by changes in status effected under item 3 below, and except that enrollment in a Michigan institution for 3 semester hours

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alumni and other friends of the College. There is no direct obligation to repay a scholarship but as recipients recognize their moral obligation to return to the College scholarship fund according to their several abilities, other worthy students will likewise benefit.

A number of qualified seniors are employed each term as student assistants for assigned work in several departments.

Graduate Students. Graduate students should apply to the departmental adviser for fellowships, to the Office of Financial Aid for long-term loans, or to the Engineering Scholarship Office for a Ford Foundation short-term loan.

Veterans and Social Security Benefits

Educational benefits are available to students who qualify under the several Public Laws providing benefits for veterans (or their children) and to orphans or children of a disabled parent who qualify under the Social Security Law. Questions may be referred to Assistant Dean's Office or to Director of Student Certification, LSA Building.

Selective Service Regulations

In general, each student is responsible for maintaining up-to-date information with his local Selective Service Board. The University will supplement this information on request of the student, and will notify the student's Board when status of enrollment changes. Questions may be referred to Assistant Dean's Office, or to Director of Student Certification, LSA Building.

Fee Regulations, Expenses, Indebtedness

A nonrefundable fee of \$15 will be required of each applicant for admission to the University.

The fees for one full term for the 1972-73 academic year were as follows:

<i>Undergraduate</i>		<i>Graduate</i>	
<i>10 credit hours or more</i>		<i>8 credit hours or more</i>	
Michigan Resident	\$ 348		\$ 420
Non-resident	\$1,130		\$1,180

The following guideline may be used for the total expenses:

Michigan resident (2 terms, academic year)	\$2,700
Non-Michigan U.S. citizen (2 terms, academic year)	\$4,250
Foreign (3 terms, calendar year)	\$6,750

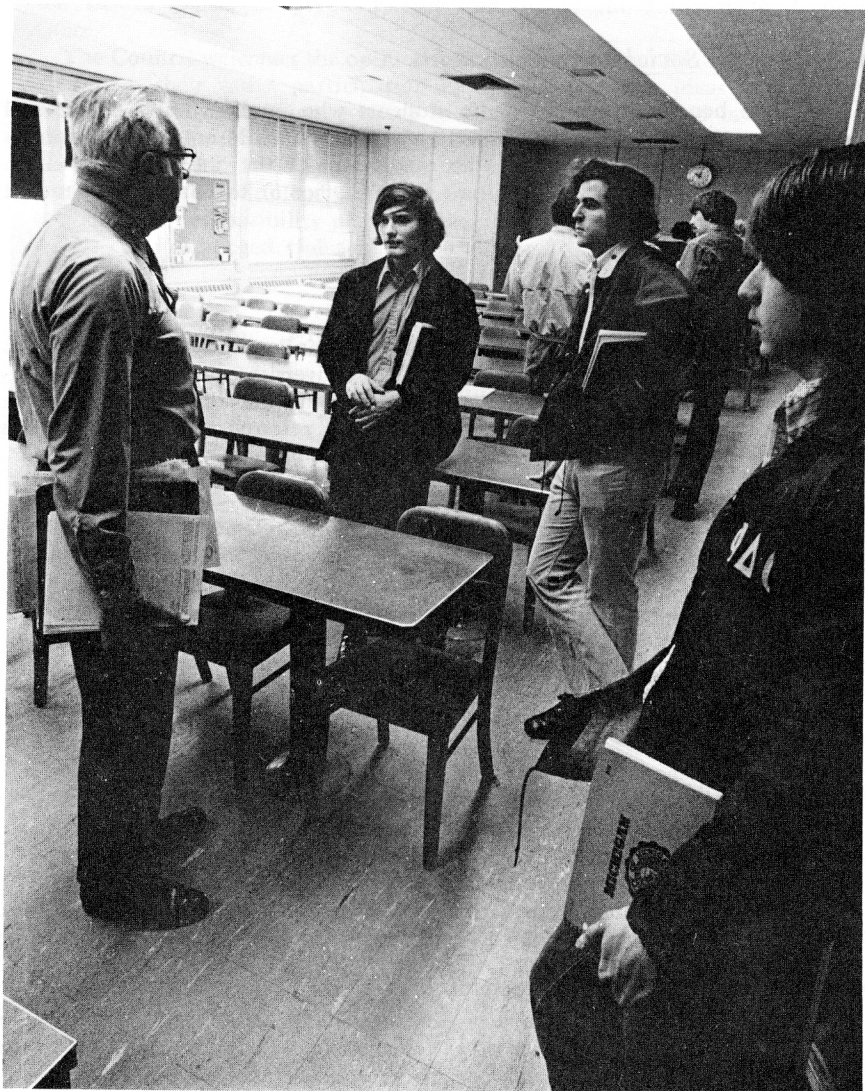
Fees are subject to change at any time by the Board of Regents of the University.

Detailed information relating to fees, deposits, payments and refunds may be obtained in the Assistant Dean's Office.

Withdrawal. A student withdrawing after registration shall pay a disenrollment fee according to the rules in effect at the time of withdrawal as published in the Time Schedule for each term.

Indebtedness to the University. Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by proper University authorities. Students shall pay all accounts due the University in accordance with regulations set forth for such payments by the Vice-President in charge of Business and Finance.

When a student's account shows indebtedness, academic credits are withheld, no transcript of academic record or diploma will be issued, nor will future registration be permitted.



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LAW SCHOOL
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STUDENT LIFE

Living Accommodations

Lawyers Club. The Lawyers Club, which is a part of the law Quadrangle, houses approximately 275 men and 34 women. Students residing in the Club are provided meals in the Club's dining room. Other law students living outside the club may obtain some or all of their meals at the Club at reasonable rates. Lawyers Club board and room contracts are for the full year, the prices ranging from \$1,318 to \$1,750 depending upon the type of room. These prices include lunch and dinner six days per week and Sunday brunch. Breakfast service is a la carte. All rates are subject to change on reasonable notice. The Lawyers Club is available for summer occupancy by students in the Law School. Inquiries about accommodations in the Lawyers Club may be addressed to the Director, The Lawyers Club, Ann Arbor, Michigan 48104.

Single men and women. Single men and women students who do not live at the Lawyers Club may find accommodations in other University housing facilities. Information about Baits Graduate Houses on the North Campus and other residence halls may be obtained by writing to the Office of University Housing, 1011 Student Activities Building, (763-3164). The office serves as a clearing-house for all types of housing information.

Married students. The University provides married student housing at the Northwood Apartments on the North Campus, three miles from the Central Campus. All Apartments are basically furnished. Inquiries may be addressed to the Office of University Housing.

Off-Campus Housing. Single men or women and married students desiring accommodation in private homes, apartments, or other non-University housing facilities should contact the Office of University Housing. (address above) The off-campus department maintains current listings of off-campus housing facilities (rooms, apartments, houses, trailers, etc.). Because of the constant changes in housing availability, this list is not published for regular mail distribution and this office cannot reserve off-campus housing accommodations. It is suggested that students desiring off-campus housing visit Ann Arbor early in the summer to investigate possible facilities.

All University housing, and all housing listed with the Housing Office, is available to all students regardless of race, color, or creed.

Fees and Expenses

To cover expenses, students are urged to provide themselves with money orders or bank drafts. For the convenience of students, the Cashier's Office will cash or accept money orders and bank drafts in payment of University fees. Personal checks will not be *cashed*, but will be accepted for the exact amount of fees. All fees and fee regulations are subject to change at any time by the Regents of the University.

Term Fees. For Michigan residents the fee is \$475 for each term; for nonresidents, \$1,200 for each term. These fees entitle the student to the privileges of the Michigan Union and Michigan League. All fees are payable in accordance with regulations established by the Vice-President and Chief Financial Officer providing only that said regulations may not defer payment of these fees beyond the end of the term in which they are assessed. Fees are payable prior to registration, at registration, or in installments during the term. The number and dates of the installments will be specified in advance for each term.

Nine hours or fewer is considered a reduced program in the Law School, for which there is a special schedule of reduced fees. A student who elects a reduced program will pay an enrollment fee of \$50 and an additional \$40 for each hour elected, for Michigan residents. Non-residents pay an enrollment fee of \$150 and an additional \$100 for each hour elected.

Students who withdraw after registering must pay a disenrollment fee of \$50.

Law School Fee. In addition to the above fees, each student must pay a Law School fee of \$15 each term. This fee covers the preparation and issuance of special and supplemental materials in the various courses and seminars throughout the term; it also includes membership in the Lawyers Club.

Foreign Students. Foreign students who are not provided with Health-Hospitalization insurance by their sponsors are required to purchase Student Group Health Insurance. The cost of this coverage (approximately \$43 per student) *must* be paid at time of registration. This coverage extends for a full twelve months.

Insurance to cover a student's dependents and to cover maternity costs may be purchased at an extra cost. The basic policy covers just the individual students.

Indebtedness to the University. Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by proper University authorities. Students shall pay all accounts due the University in accordance with regulations set forth for such payments by the Vice-President and Chief Financial Officer.

Books. Casebooks for classwork cost on the average about \$125 to \$150 a year.

Veterans' Benefits

The University of Michigan welcomes veterans and provides information, guidance, and counseling to those eligible for educational benefits.

All students who are eligible for and elect to receive education and training benefits while attending the University are required to register with the Certification Office, 1548 Literature, Science, and the Arts Building.

Financial Aid

In the First Year

The Law School will utilize the services of the Graduate and Professional School Financial Aid Service, Box 944, Princeton, New Jersey, in analyzing re-

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AND THE ARTS

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All students should register within the period designated in the registration schedule. Late registration carries an extra fee of \$15. After the end of the second week of a term, no student will be permitted to register, unless he or she has received the written permission of the LSA Administrative Board.

Graduate School—LSA Double Registration. Seniors who are within six hours of completing the requirements for graduation and who have been admitted to the Horace H. Rackham School of Graduate Study may register simultaneously in the College of Literature, Science, and the Arts and in the Graduate School. The tuition fee of the Graduate School will govern in these cases.

Enrollment Deposit. Each newly admitted student and each student returning after an absence of more than one term is required to establish a \$50 enrollment deposit* in accordance with instructions provided by the Admissions Office. Upon enrollment, \$45 of this deposit shall be applied to fees for the term to which he or she is admitted. Failing to enroll for the term to which the student is admitted will result in forfeiture of the entire \$50 deposit.

Questions and correspondence concerning the enrollment deposit should be directed to the Admissions Office, 1220 Student Activities Building, The University of Michigan, Ann Arbor, Michigan 48104.

Fees and Financial Assistance

The fees and charges imposed by the University, the conditions for admission, and the requirements for graduation are subject to change without notice by the Regents of the University.

Application Fee. A nonrefundable fee of \$15 will be required of each applicant for admission to the University.

Full Program Term Fees (10 hours or more) for the 1973-74 Academic Year

Michigan Resident	\$ 348
Nonresident	1,130

Term fees are payable prior to registration, at registration, or in three installments during the term. The number and dates of the installments will be specified in advance for each term. (See above for enrollment deposit.) This fee is the student's contribution to the cost of class instruction, library services, and Health Service privileges. There are no other instructional fees except breakage deposits in certain laboratory courses.

Reduced Program Term Fees for the 1973-74 Academic Year. The schedule of reduced program fees is as follows:

An undergraduate who desires to elect a program fewer than 10 hours will pay:	Michigan Residents	Non-residents
Basic fee	\$50	\$150
And for each hour elected	30	95

Refund of Fees

1. Students withdrawing after registration but before the end of the first two weeks of classes shall pay a disenrollment fee of \$50; any part of the regular fee which has been paid will be refunded.

* \$45 prepayment of tuition fee; \$5 bookstore fee.

2. Students withdrawing during the third week of classes in the divided term or in the third, fourth, fifth, and sixth week of classes in a full term shall pay a disenrollment fee of \$50 or shall forfeit 50 per cent of the assessed fee, whichever is larger.

3. Students withdrawing subsequent to the third week of classes in the divided term and the sixth week of classes in the full term shall pay the assessed term fee in full.

4. Refund schedule is applicable to both full and reduced programs.

5. The effective date of refund is the date the withdrawal notice is received in the Registrar's Office.

6. Any refund due the student will be mailed to address of record.

Adjustment in Fees. A student who changes his or her program in the first two weeks of classes will receive a full refund of the fees paid and will be assessed the full fee appropriate to the new elections. If changes are made thereafter, the higher of the two fees will be assessed.

Financial Assistance. Students needing financial assistance should contact the Office of Financial Aid, 2011 Student Activities Building, for information regarding scholarships, loans, and grants; and the Temporary Employment Office, 2031 Administrative Services Building, 763-4545, for on-campus jobs. A bulletin board listing temporary off-campus jobs is located in the basement of the Michigan Union.

Indebtedness to the University. Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by the proper University authorities. Students shall pay all accounts due the University in accordance with regulations set forth for such payments by the University.

**THE UNIVERSITY
OF MICHIGAN**

BULLETIN

MEDICAL SCHOOL

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school department. Information on housing facilities may be obtained from Office of University Housing, 3011 Student Activities Building, The University of Michigan, Ann Arbor, Michigan 48104.

MATRICULATION

Orientation

The first year of Medical School at Michigan begins during the last two weeks of August. New students entering the first-year class will be sent information during the spring and summer prior to their enrollment. This information will list the dates for registration and the special orientation program, both of which take place at the end of the week preceding the first day of classes. The orientation program consists of presentations and tours to acquaint the students with the program and facilities of the School. All entering students are expected to attend Orientation. Qualifying examinations for some students wishing to apply for Advanced Placement in first-year courses will be given during the two-day period.

Registration

Registration in the Medical School. All students are required to register formally once each year. For first-year students, this includes chest X-ray examinations and the taking of class pictures.

Concurrent Registration in Two Schools. A student who desires to be registered concurrently in two schools or to pursue irregular course work designed to permit candidacy for an advanced degree in addition to the M.D. must obtain permission of the Dean of the Medical School. Such double registration does not permit the student double credit for any course or program of study.

*Fees and Expenses**

The fee for residents of the state of Michigan is \$1,600 per academic year. For nonresidents of the state of Michigan, the fee is \$3,200 per academic year.

One half the fee, \$800 for residents and \$1,600 for nonresidents, is payable at the beginning of the University's fall term and the remaining half at the beginning of the winter term. Fees may also be paid in installments during each term on dates which will be specified by the University.

As mentioned in the statement of admission procedure, a \$50 deposit is required at the time of acceptance for admission to the School. Forty-five dollars of this deposit will be applied to the tuition for the term in which the student has been admitted and \$5 to the University Bookstore. The bookstore fee is refundable following graduation or termination of registration.

Laboratory Fees. A small breakage fee is required in some of the laboratory courses for the first two years.

Microscopes. Microscopes are furnished for use in the laboratories of the basic medical sciences. Students may wish to rent microscopes in the second year for home work.

*The fees and charges imposed by the University, the conditions for admission, and the requirements for graduation are subject to change by the Regents without notice.

Health Insurance. Foreign students who are not provided with health-hospital insurance by their sponsors are required to purchase Student Group Health Insurance. The cost of this insurance coverage (approximately \$45) must be paid at the time of registration each year. This insurance is open to all students (see page 12).

Books and Supplies. Basic texts and instructional materials will be specified by the respective departments for purchase by each student; approximately \$500 for freshmen and \$400 for the second year should be planned for this purpose.

Living Expenses. The cost of meals and lodging will vary in accordance with the type of accommodation. For the unmarried student, living expenses for nine months during each of the first and second years average approximately \$2,500. More specific information concerning housing and the cost of living may be obtained from the Housing Information Office, 1011 Student Activities Building, The University of Michigan, Ann Arbor, Michigan 48104.

Reduced Program Fees. A student whose curriculum is fewer than fourteen hours per University term will pay an enrollment fee each term of \$50 (\$150 for nonresidents) and \$55 for each credit hour (\$105 for nonresidents).

Late Registration Fee. A late registration fee of \$15 will be assessed students who register after the end of the scheduled registration period.

Hold Credits. Students who owe money to the University will not be permitted to register until such debt is paid and a hold credit release obtained.

Residence Regulations of The University of Michigan as of 6/22/73

1. Since normally a student comes to The University of Michigan for the primary or sole purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a nonresident shall continue to be so classified throughout his attendance as a student, unless and until he demonstrates that his previous domicile has been abandoned and a Michigan domicile is established.

2. No student shall be eligible for classification as a resident unless he shall be domiciled in Michigan and has resided in Michigan continuously for not less than one year immediately preceding the first day of classes of the term for which classification is sought.

3. For purposes of these regulations, a resident student is defined as a student domiciled in the State of Michigan. A nonresident student is defined as one whose domicile is elsewhere. A student shall not be considered domiciled in Michigan unless he is in continuous physical residence in this state and intends to make Michigan his permanent home, not only while in attendance at the University but indefinitely thereafter as well, and has no domicile or intent to be domiciled elsewhere.

4. The following facts and circumstances, although not necessarily conclusive, have probative value in support of a claim for residence classification:

- a. Continuous presence in Michigan during periods when not enrolled as a student.
- b. Reliance upon Michigan sources for financial support.
- c. Domicile in Michigan of family, guardian or other relatives or persons legally responsible for the student.
- d. Former domicile in the state and maintenance of significant connections therein while absent.