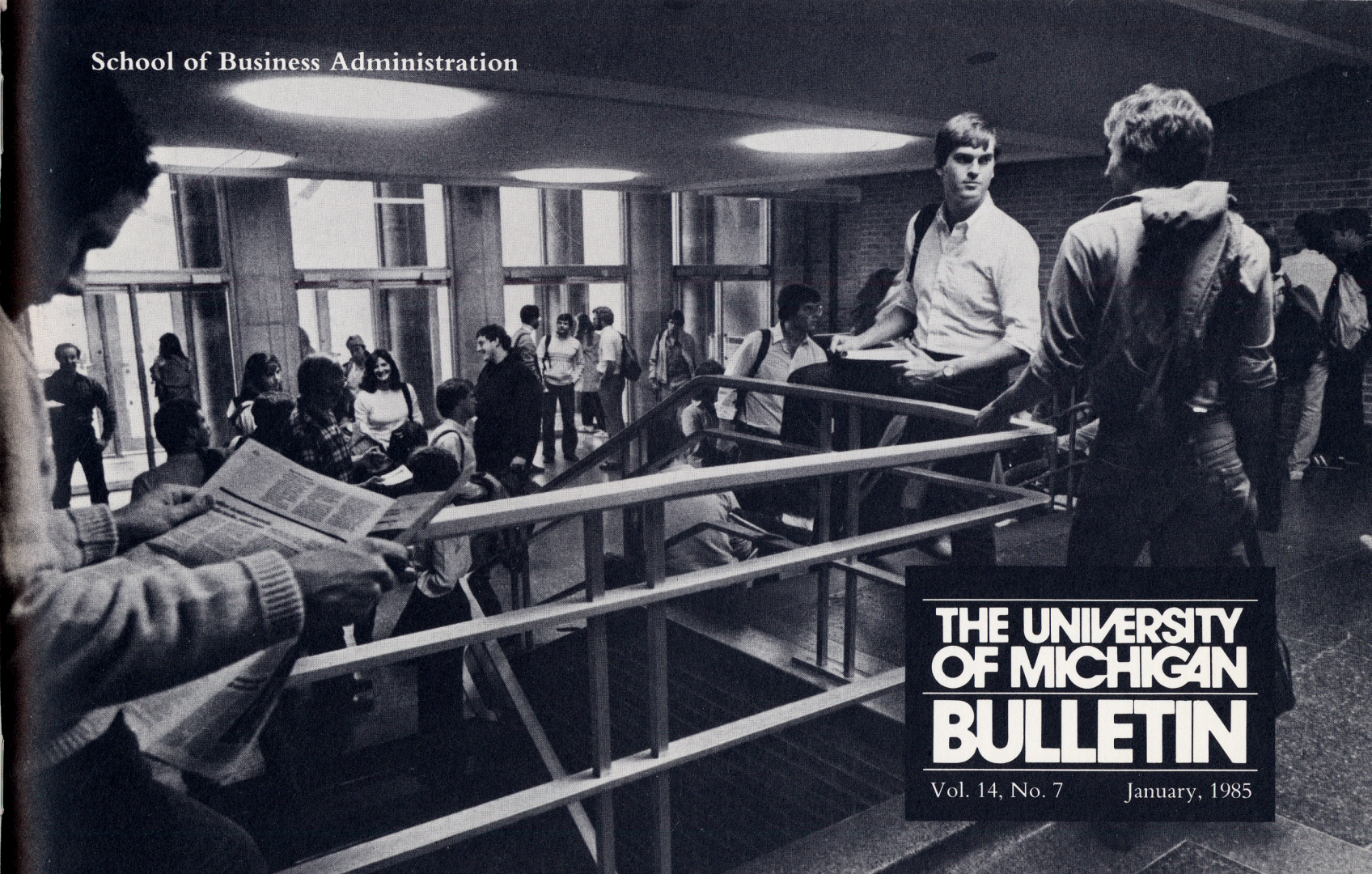


School of Business Administration



**THE UNIVERSITY  
OF MICHIGAN  
BULLETIN**

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## STUDENT COSTS AND FINANCIAL ASSISTANCE

### *Tuition and Fees*

The following table shows the tuition rates for the 1984-85 academic year. These rates may be changed at any time by the Regents of the University.

	<b>Resident</b>	<b>Non-Resident</b>
<b>Full Term</b>	<b>\$1314</b>	<b>\$3720</b>
<b>Half Term</b>	<b>\$ 658</b>	<b>\$1860</b>

### **Fees**

Each student will be assessed the following fees:

	<b>Full Term</b>	<b>Half Term</b>
Registration	<b>\$20</b>	<b>\$10</b>
Michigan Student Assembly	<b>\$ 4.75</b>	<b>\$ 2.40</b>
School/College Government	<b>\$ .50</b>	<b>\$ .25</b>

## ***Tuition Payment***

The Cashier's Office will accept money orders or bank drafts in payment of University fees. Checks should be written for the exact amount of the fee. Payment may be made before registration, at registration or in installments during the term on dates that will be specified by the University. All fees and fee regulations are subject to change at any time by the Regents.

Paying University fees on time is important. Delinquency is regarded as poor conduct and may elicit disciplinary action. If all financial obligations to the University are not met by the end of each term, the student at least will be prohibited from registering for additional classes and denied transcripts of previous academic work. No exemption will be granted unless specifically approved by the Board of Regents.

## ***Adjustment in Fees***

A student who changes his or her program in the first three weeks of classes in the full term, or in the first two weeks of classes in the divided term, will receive a full refund of the fees paid and will be assessed the full fee appropriate to the new elections. If changes are made thereafter, the higher of the two fees will be assessed.

## ***Refund of Fees***

A. Students withdrawing after registration and before the end of the third week of classes in the full term, or before the end of the second week of classes in the divided term, shall pay a disenrollment fee of \$50 but will be refunded any part of the term fee which has been paid.

B. Students withdrawing during the third week of classes in the divided term or in the fourth, fifth, and sixth week of classes in the full term shall pay a disenrollment fee of \$50 or 50 percent of the assessed fee, whichever is larger.

C. Students withdrawing subsequent to the third week of classes in the divided term and to the sixth week of classes in the full term shall pay the assessed term fee in full.

D. Registration fees are nonrefundable.

E. The effective date of refund is the date the withdrawal notice is received in the Registrar's Office.

F. Any refund due the student will be mailed to his or her address of record.

## ***Residency Regulations***

The following is the full text of regulations governing residency for tuition assessment purposes:

1. Since normally a student comes to The University of Michigan for the primary or sole purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a non-resident shall continue to be so classified throughout his attendance as a student, unless and until he demonstrates that his previous domicile has been abandoned and a Michigan domicile established.
2. No student shall be eligible for classification as a resident unless he shall be domiciled in Michigan and has resided in Michigan continuously for not less than one year immediately preceding the first day of classes of the term for which classification is sought.
3. For purposes of these regulations, a resident is defined as a student domiciled in the State of Michigan. A non-resident student is defined as one whose domicile is elsewhere. A student shall not be considered domiciled in Michigan unless he is in continuous physical

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**COLLEGE OF  
ENGINEERING  
1984-85**



**Incoming Freshmen, Undergraduates, and Transfer Students.** In general, scholarships are awarded to full-time undergraduates (14 credit hours) on the basis of demonstrated need and at least a 2.7 grade point average. Each year, a limited number of incoming freshmen are awarded one-term honorary scholarships, based upon SAT and/or ACT scores and high school grades. Such students should apply for a regular engineering scholarship in their first term if they meet the above criteria. As funds permit, some scholarships may be given to selected outstanding students without regard to need.

Transfer students from other colleges or universities within the State of Michigan with approximately 55 or more semester hours of credit are eligible for scholarship aid. Transfer students from Michigan community colleges should consult with their counseling office for further information. All other transfer students should write to Office of the Assistant Dean, Engineering Student Services Building, North Campus.

Because U.S. immigration laws restrict the employment opportunities of students from other countries, it is essential that all students from abroad be in a position to finance their education. A guarantee of total financial backing must be provided when making application for admission. Financial aid to non-U.S. citizens is, therefore, limited to short term loans for emergency situations only through the Office of Financial Aid.

Applications for Engineering College scholarships for the spring, summer, and fall terms are accepted during the periods of January 15 to February 15. Applications for engineering scholarships for the following winter term are accepted from September 15 to October 15. Application forms can be obtained at the Assistant Dean's Office, Engineering Student Services Building or 113 Chrysler Center. For more information call Engineering Scholarship Office (313) 763-2180.

Many of the scholarship funds are made available through the generosity of alumni and other friends of the College. There is no direct obligation to repay a scholarship but as recipients recognize their moral obligation to return gifts to the College scholarship fund according to their ability, other worthy students will likewise benefit.

A number of qualified undergraduates are employed each term as student assistants for assigned work in several departments. Loans and other university financial aids are administered by the Office of Financial Aid. Application should be made to that office for such assistance.

**Graduate Students.** Graduate students should apply to the departmental adviser for fellowships, to the Office of Financial Aid for long-term loans, or to the Engineering Scholarship Office for a Ford Foundation short-term loan.

### *Veterans and Social Security Benefits*

Educational benefits are available to students who qualify under the several Public Laws providing benefits for veterans (or their children) and to orphans or children of a disabled parent who qualify under the Social Security Law. Questions may be referred to the Assistant Dean's Office, Engineering Student Services Building, or The Office of Student Certification, LSA Building.

### *Fee Regulations, Expenses, Indebtedness*

A nonrefundable fee of \$20 will be required of each applicant for admission to the University.

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The fees for one full term for the 1983-84 academic year were as follows:

	<i>Michigan Resident</i>	<i>Non-resident</i>
Lower Division	\$124 for first hour + \$97 for each additional hour	\$294 for first hour + \$267 for each additional hour
12-18 credit hours	\$1,184	\$3,248
Over 18 credit hours add	\$97 per credit hour	\$267 per credit hour
Upper Division (55 or more credit hours)	\$133 for first hour + \$106 for each additional hour	\$314 for first hour + \$287 for each additional hour
12-18 credit hours	\$1,312	\$3,484
Over 18 credit hours add	\$106 per credit hour	\$287 per credit hour

Students enrolled as special students or guest students in the College of Engineering will be assessed the upper division fees.

The following guideline may be used for the total expenses:

Michigan resident (2 terms, academic year) .....	\$6,800
Non-Michigan U.S. citizen (2 terms, academic year) .....	\$10,700
Foreign (3 terms, calendar year) .....	\$18,750

*Fees are subject to change at any time by the Board of Regents of the University.*

Detailed information relating to fees, deposits, payments and refunds may be obtained in the Assistant Dean's Office and/or may be found in the first few pages of the Time Schedule.

**Withdrawal.** A student withdrawing after registration shall pay a disenrollment fee according to the rules in effect at the time of withdrawal as published in the Time Schedule for each term.

**Indebtedness to the University** Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by proper University authorities. Students shall pay all accounts due the University in accordance with regulations set forth for such payments by the vice-president in charge of business and finance.

When a student's account shows indebtedness, academic credits are withheld, no transcript of academic record or diploma will be issued, nor will future registration be permitted.





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**LAW SCHOOL  
1984-85**



student, a person (1) must have received a degree from an accredited college and (2) thereafter must have completed, with superior scholarship, a year's work in an accredited law school. Decisions are based primarily upon a comparison and evaluation of law school records. Thus, successful candidates must have outstanding records in their first year of law school. In comparing the first-year records of the transfer applicants, the Law School takes into account the differences in the quality of law schools, as well as differences in grading policies, etc.

Usually, an applicant must have substantially better than a B average and be within the top 5-10% of the class to be in serious contention for the available positions. However, even that level of performance will not guarantee admission. Frequently, as a result of the competition, an applicant must be at the very top of his or her law school class in order to be admitted. Obviously, no applicant will be admitted, either as a candidate for advanced standing or for admission to the first-year class who, having attended another law school, is ineligible to return to that school in good standing.

Persons interested in applying for transfer should submit an application supported by an LSDAS report of their college grades and Law School Admission Test scores (cf. the section on first-year admissions). Normally, this can be provided by the Admissions Officer or Registrar of the applicant's first law school. It should not be necessary to complete a new LSDAS registration. In addition, a transcript of work done in law school should be sent by that school directly to this Admissions Office. An indication of class rank must also be sent by the appropriate official. This requirement will pose some difficulty for applicants whose first school does not prepare class rankings for the first-year class. The wide variation in grading symbols and in the distribution of grades leads us to require an official ranking; transfer applications are not reviewed until all required materials, including grades and class rank, have been received. Candidates who applied for admission previously should indicate this. (Admission files are kept for four years if the student is once admitted and for two years if admission is denied.) At least one recommendation from a law school instructor is required. Decisions on transfer applications are made in the late summer, by which time most law school transcripts are available. Because of the timing of the transfer process, no deadline for application has been established.

The amount of transfer credit granted in any instance will depend upon the candidate's performance and the relation of courses taken to the program of this school. In no event will credit for more than one year of work be given, and no transfer credit will be given for law school work that contributed to obtaining an undergraduate degree.

## *Finances*

### *Fees and Expenses*

**Regular Term Fees.** For Michigan residents the fees currently are \$1,871 for each term; for non-residents, \$3,925 for each term. These fees entitle the student to the privileges of the Michigan Union, Michigan League, and the Health Service. They include registration, health service, and student government fees of \$25. All fees are payable in



accordance with regulations established by the Vice-President and Chief Financial Officer, providing only that said regulations may not defer payment of these fees beyond the end of the term in which they are assessed. Fees are payable prior to registration, at registration, or in installments during the term. The number and dates of the installments will be specified in advance for each term.

A program of study involving nine hours or less is considered a reduced program in the Law School, for which there is a special schedule of reduced fees. A Michigan resident who elects a reduced program will pay \$232 for the first hour elected, \$180 for each additional hour. Non-residents pay \$437 for the first hour, \$385 for each additional hour. Additional registration, and student government fees of \$25 are assessed of each student, each term.

Students who withdraw immediately after the first day of classes must pay a disenrollment fee of \$50. Proportionally higher penalties are assessed later in the term.

**Summer Term Fees.** For Michigan residents the summer term fee for a full program (7 hours or more) is \$1,308; for non-residents the full program fee is \$2,746. Part-time summer fees are the same as those for Fall and Winter terms.

**Health Coverage.** Student Group Health Insurance is available. The cost of this coverage (approximately \$150.00 per student), if elected, must be paid at time of registration. This coverage extends for a full twelve months.

Insurance to cover a student's dependents and to cover maternity costs may be purchased at an extra cost. The basic policy covers just the individual student.

**Indebtedness to the University.** Students are urged to make use of money orders or bank drafts to cover expenses. The Cashier's Office will accept drafts in payment of University fees. Personal checks will *not* be cashed, but will be accepted for the exact amount of fees. All fees and fee regulations are subject to change at any time by the Regents of the University. Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by proper University authorities. Students shall pay for all accounts due the University in accordance with regulations set forth by the Vice-President and Chief Financial Officer.

**Books.** Casebooks for classwork cost about \$350 per year.

### *Financial Aid*

The School's financial aid program is very substantial, drawing on a variety of Law School scholarship and loan funds, as well as funds from the federal government and other external sources. We endeavor to provide financial assistance to all full-time students seeking the J.D. degree from Michigan who would be unable to meet the costs of their law school education if drawing only on their own savings and support from their spouses and families.

All aid is awarded on the basis of need, and all applicants, regardless of age or marital status, are expected to draw on both their own resources and those of their spouses and parents. A combination of grants and loans is usually awarded; in determining the

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COLLEGE OF  
LITERATURE,  
SCIENCE, AND  
THE ARTS  
1984-85



nor is it ordinarily intended to accommodate high school students who wish to elect college-level courses.

Non-degree students who would like to discuss their academic plans are encouraged to contact the LSA Academic Counseling Office. Since academic counselors do not have access to academic records for non-degree students, a copy of any relevant transcripts (or other materials) should be brought to the counseling appointment. For information about College policies and procedures, non-degree students should use the resources of LSA Checkpoint (see *Chapter V*).

### *General Information for All Admitted Students*

*Enrollment Deposit.* A newly-admitted student or a readmitted student returning to the College after an absence of more than one year (12 months) is required to pay a \$100 enrollment deposit in accordance with instructions provided by the Office of Undergraduate Admissions. Upon enrollment, this deposit is applied toward the tuition and fees for the term for which a student is admitted. Failure to enroll for *that* term of admission results in forfeiture of the entire \$100 deposit.

Questions and correspondence concerning the enrollment deposit should be directed to the Office of Undergraduate Admissions, 1220 Student Activities Building, The University of Michigan, Ann Arbor, Michigan 48109.

#### *Undergraduate Tuition*

*The fees assessed by the University of Michigan are subject to change without notice by the Regents of the University. The fee information provided below is intended for general information purposes.*

The tuition fee is a student's contribution to the costs of instruction and library services. In addition, a registration fee (\$20.00 for a full term and \$10.00 for a half term), a college government fee (\$0.50), and a student association fee (\$4.50 for a full term in 1983-84) are assessed. The tuition schedule is based on the number of credits elected during a specific term as well as on residency status (see *Residence Regulations* in this chapter) and class standing: *lower-division* (up to 54 credits toward a degree program) or *upper-division* (55 or more credits toward a degree program). The following tuition information is applicable only for undergraduates enrolled at The University of Michigan (Ann Arbor) during the 1983-84 academic year. Tuition fees for the 1984-85 academic year are subject to change. Tuition for the 1983-84 academic year for a full program (12-18 credits) was \$1084 per term for Michigan resident (lower-division) students; \$3148 per term for non-Michigan resident (lower-division) students; \$1212 per term for Michigan resident (upper-division) students; and \$3384 per term for non-Michigan resident (upper-division) students.

The fee schedule for programs of less than 12 credits or more than 18 credits varies according to the specific number of credits elected, residency status, and lower/upper division status. Current fee schedule information is available from the Office of the Registrar. Term fees are payable prior to registration, at registration, or in three installments during a full term (two installments during a half term). The number and dates of installment payments are specified prior to the beginning of each term.

This fee information refers to tuition *only* and does not include the cost of housing, board, or personal incidental expenses. University housing rates are available from the University Housing Office. Information about average student expenses based on class-level, residency, marital status, and family size is available from the Office of Financial Aid.

Students are required to pay all accounts due the University in accordance with regulations set forth for such payments. Any student not meeting the terms of the financial obligations to the University is subject to disciplinary action initiated by appropriate University authorities. Students with a "financial hold" are not able to register or drop/add courses and cannot obtain a transcript of previous academic work.

### *Financial Assistance*

New freshmen and transfer students can request consideration for financial aid by checking the appropriate item on the admissions application and following the instructions provided. Other degree-seeking students should contact the Office of Financial Aid for information regarding scholarships, grants, loans, and work-study employment. (See also *Military Officer Education Program* described in *Chapter III*.)

### *Orientation*

The Orientation Program exists to make a student's entry into the University as smooth as possible. The Orientation Program provides students the opportunity to meet new friends and get special assistance as they become familiar with the University and its resources, talk with an academic counselor, plan a course of study, and register for classes. The Orientation Program serves students admitted to most schools and colleges of The University of Michigan. All new freshmen and transfer students, including transfer students from The University of Michigan-Dearborn and The University of Michigan-Flint, are required to participate in the Orientation Program in order to register. Cross-campus transfer students, non-degree students, and readmitted students are not required to participate although they are welcome to do so if they wish. All students admitted for a fall term may participate in a three-day orientation session in a residence hall on campus during the summer or in an alternate program scheduled just prior to the beginning of the fall term. Students entering the University during other terms participate in orientation immediately preceding the registration period at the beginning of the term. The Orientation Office sends complete information about these programs to students admitted for fall term in April and to students admitted for other terms about two weeks before the term begins.

### *Registration*

All students are required to have and to use a social security number for registration and record purposes. New students receive all necessary registration materials by participating in the official Orientation Program conducted by the Office of Orientation. Students enrolled in the College of Literature, Science, and the Arts register and make drop/add changes through the CRISP system. CRISP (Computer Registration Involving Student Participation) is a university-wide, computer-assisted registration system. All students should register by the end of the registration period indicated in the academic calendar. Late registration carries an additional fee, which must be paid at the Cashier's Window before a student *may* register. After the third week of a term, students are not permitted to register unless permission has been granted by the Office of Academic Actions. (Honors students obtain permission from the Honors Council.)

### *Residence Regulations of the University*

The following residence regulations were adopted by the Regents of the University on March 15, 1974, and are effective as of the Summer Half Term 1974.