School of Business Administration: The Undergraduate Program

THE UNIVERSITY OF MICHIGAN BULLETIN

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STUDENT COSTS AND FINANCIAL ASSISTANCE

Tuition and Fees

The following table shows the upper division tuition rates, including computer fees, for the 1992-93 academic year. These rates may be changed at any time by the Regents of the University.

	Resident	Non- resident
Full Term	\$2,315	\$7,482
Half Term	\$1,158	\$3,741

Fees

Each student will be assessed the following fees:

	Full Term	Half Term
Registration	\$ 80.00	\$40.00
Michigan Student Assembly	\$ 6.27	\$ 3.14
School/College Government	\$ 1.00	\$.50
Infrastructure Maintenance	\$100.00	\$50.00

International students should also plan on expenses to cover the cost of health insurance which will be mandatory in 1993-94.

Tuition Payment

The Cashier's Office will accept money orders or bank drafts in payment of University fees. Checks should be written for the exact amount of the fee. Payment may be made before registration, during registration or in installments during the term on dates that will be specified by the University. All fees and fee regulations are subject to change at any time by the Regents.

Paying University fees on time is important. Delinquency is regarded as poor conduct and may elicit disciplinary action. If all financial obligations to the University are not met by the end of each term, the student at least will be prohibited from registering for additional classes and denied transcripts of previous academic work or required to withdraw. No exemption will be granted unless specifically approved by the Board of Regents.

Adjustment in Fees for Drop/Add

A student who changes his or her program in the first three weeks of classes in the full term, or in the first two weeks of classes in the spring or summer half-terms, will be assessed the full fee appropriate to the new elections. If changes in credit hours are made thereafter, the higher of the two fees will be assessed.

Refund of Fees for Withdrawal

A. Students withdrawing after registration and before the end of the third week of classes in the full term, or before the end of the second week of classes in the divided term, shall pay a disenrollment fee of \$50 and the registration fee of \$80 (\$40 for each half term). The account balance may be refunded upon written or verbal request of the student.

B. Students withdrawing during the third week of classes in the half term or in the fourth, fifth, and sixth week of classes in the full term shall pay 50% of the fees assessed plus the \$80 registration fee (\$40 for each half term).

C. Students withdrawing subsequent to the third week of classes in the half term and to the sixth week of classes in the full term shall pay the assessed term fee in full.

D. Registration fees are nonrefundable.

E. The effective date of refund is the date the withdrawal notice is received in the Registrar's Office.

F. Any refund due the student will be mailed to his or her address of record upon his or her written or verbal request.

Residency Regulations

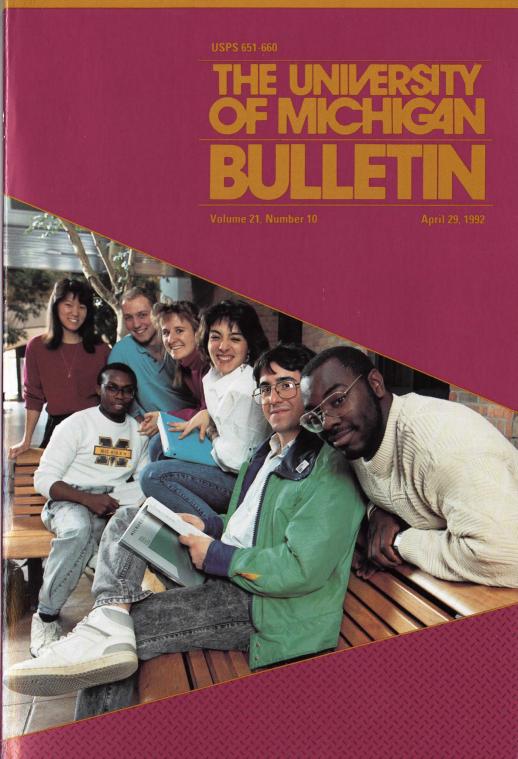
The following is the full text of regulations governing residency for tuition assessment purposes:

1. Since normally a student comes to The University of Michigan for the primary or sole purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a non-resident shall continue to be so classified throughout her/his attendance as a student, unless and until she/he demonstrates that her/his previous domicile has been abandoned and a Michigan domicile established.

2. No student shall be eligible for classification as a resident unless she/he shall be domiciled in Michigan and has resided in Michigan continuously for not less than one year immediately preceding the first day of classes of the term for which classification is sought.

3. For purposes of these regulations, a resident is defined as a student domiciled in the State of Michigan. A non-resident student is defined as one whose domicile is elsewhere. A student shall not be considered domiciled in Michigan unless she/he is in continuous physical presence in this state and intends to make Michigan her/his permanent home not only while in attendance at the University, but indefinitely thereafter as well, and has no domicile or intent to be domiciled elsewhere.

4. The following facts and circumstances, although not necessarily conclusive, have probative value in support of a claim for residence classification.



65

well as to enhance the student's preparation for continued or advanced study in a selected field, either in engineering and physical sciences or in other areas such as business administration, law, medicine, dentistry, or education. Courses not applied to the Engineering Degree may be elected as Pass/Fail. (See page 77 for further information on P/F elections.)

Fee Regulations, Expenses, Indebtedness

A non-refundable fee of \$30 will be required of each applicant for admission to the University.

The fees for one full term for the 1991-92

academic year were as follows:

	Michigan Resident	Non-resident
Lower Division	\$496 for first hour + \$131 for each additional hour	\$808 for first hour + \$508 for each additional hour
12-18 credit hours	\$1,930	\$6,473
Over 18 credit hours add	\$131 per credit hour	\$508 per credit hour
Upper Division (55 or more credit hours)	\$539 for first hour + \$161 for each additional hour	\$950 for first hour + \$565 for each additional hour
12-18 credit hours	\$2,301	\$7,156
Over 18 credit hours add	\$161 per credit hour	\$565 per credit hour

Students enrolled as special students or guest students in the College of Engineering will be assessed the upper division fees.

The following guideline may be used for the total expenses for upper division students for 1991-92:

Michigan resident (two terms, academic year)	\$11,000
Non-Michigan U.S. citizen (two terms, academic year)	\$20,000
Foreign (three terms, calendar year)	\$30,000

Fees are subject to change at any time by the Regents of the University.

66

Detailed information relating to fees, deposits, payments, and refunds may be obtained in the Assistant Dean's Office and/or may be found in the first few pages of the Time Schedule.

Class Standing

The number of credit hours accumulated toward graduation at the close of a given term are used to determine a student's class standing for statistical purposes. Questions concerning class-level designations should be referred to the Assistant Dean's Office.

	Class	Hours
Lower Division	Freshman Sophomore	<i>0 to 24</i> 25 to 54
Upper Division	<i>Junior</i> Senior	<i>55 to 84</i> 85 or more

A transfer student is classified in this manner in terms of the tentative adjustment of credit applicable to the elected program. On a prescribed program the student will be a senior when there are 35 hours or less to complete.

Withdrawal

A student withdrawing after registration shall pay a disenrollment fee according to the rules in effect at the time of withdrawal as published in the Time Schedule for each term.

Indebtedness to the University

Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by proper University authorities. Students shall pay all accounts due the University in accordance with regulations set forth for such payments by the vice president in charge of business and finance.

When a student's account shows indebtedness, academic credits are withheld, no transcript of academic record or diploma will be issued, nor will future registration be permitted.





Volume 21, Number 12

COLLEGE OF LITERATURE,
SCIENCE, AND THE ARTS

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student is considered but does not ensure admission as a degree student. If admission as a degree student is granted, credit earned during enrollment as a non-degree student may be applied toward a degree; it is considered in-residence credit (see *Residence Policy* in *Chapter VI*) and earns honor points.

Students dismissed from the College for unsatisfactory academic performance may not enroll as non-degree students. No student having an academic stop in any unit of the University as a degree seeking student may be admitted to non-degree status without receiving special permission from the Undergraduate Admissions Office. A student who has a degree from any unit of the University of Michigan is eligible to apply for non-degree status without the lapse of a full term. Non-degree status is neither intended to accommodate qualified degree applicants who apply after the deadline or after enrollment limits for a particular term have been reached nor is it ordinarily intended to accommodate high school students who wish to elect college-level courses.

Non-degree students who would like to discuss their academic plans are encouraged to contact the LSA Academic Counseling Office. Since academic counselors do not have access to academic records for non-degree students, a copy of any relevant transcripts (or other materials) should be brought to the counseling appointment. For information about College policies and procedures, non-degree students should use the resources of LSA Checkpoint (see *Chapter V*).

General Information for All Admitted Students

Enrollment Deposit. A newly-admitted student is required to pay a two hundred dollar non-refundable enrollment deposit in accordance with instructions provided by the Office of Undergraduate Admissions. Upon enrollment, this deposit is applied toward the tuition and fees for the term for which a student is admitted. Failure to enroll for that term of admission results in forfeiture of the entire two hundred dollar deposit.

Questions and correspondence concerning the enrollment deposit should be directed to the Office of Undergraduate Admissions, 1220 Student Activities Building, University of Michigan, Ann Arbor, Michigan 48109.

Undergraduate Tuition and Fees

The tuition and fees assessed by the University of Michigan are subject to change without notice by the Regents of the University. The information provided below is intended for general information purposes.

The tuition is a student's contribution to the costs of instruction and library services. In addition, a registration fee (\$60.00 for a full term and \$30.00 for a half term), a college government fee (\$1.00), a student association fee (\$6.27 for a full term in 1990-91), and a Michigan Collegiate Coalition Fee (\$.35) are assessed. The tuition schedule is based on the number of credits elected during a specific term as well as on residency status (see Residence Regulations in this chapter) and class standing: lower-division (up to 54 credits toward a degree program) or upper-division (55 or more credits toward a degree program). The following tuition information is applicable only for undergraduates enrolled at the University of Michigan (Ann Arbor) during the 1991-92 academic year. Tuition for the 1992-93 academic year is subject to change. Tuition for the 1991-92 academic year for a full program (12-18 credits) was \$1855 per term for Michigan resident (lower-division) students; \$6409 per term for non-Michigan resident (upper-division) students; and \$6876 per term for non-Michigan resident (upper-division) students.

The tuition schedule for programs of less than 12 credits or more than 18 credits varies according to the specific number of credits elected, residency status, and lower/upper

division status. Current tuition and fee schedule information is available from the Office of the Registrar. Tuition and fees are payable prior to registration, after registration, or in two installments during a full term (one installment during a half-term). The number and dates of installment payments are specified prior to the beginning of each term.

This information refers to tuition only and does not include the cost of housing, board, or personal incidental expenses. University housing rates are available from the University Housing Office. Information about average student expenses based on class-level, residency, marital status, and family size is available from the Office of Financial Aid.

Students are required to pay all accounts due the University in accordance with regulations set forth for such payments. Students with a "financial hold" are not able to register and cannot obtain a transcript of previous academic work.

Financial Assistance

The Office of Financial Aid (OFA) administers financial aid programs, helps students locate financial resources, and assists students with budgeting. Most aid is awarded on the basis of financial need. Students are encouraged to take advantage of financial counseling services even if they are not receiving aid. Emergency and/or short-term loans are available from this office for educationally-related expenses.

Entering LSA students may apply for financial aid by checking appropriate boxes on the admissions application and submitting the Financial Aid Form (FAF) and copies of federal income tax returns (parents' and student's). All continuing students must submit an OFA Request for Funds, the FAF, and federal income tax returns (parents' and student's) to reapply each year. Undergraduates are considered for grants, loans, and work-study employment.

Scholarships for entering undergraduates are awarded through the admissions process. For further information, contact the Office of Financial Aid at (313) 763-6600 to talk to a financial aid officer or to request information, or consult the undergraduate admissions materials.

LSA Scholarships

Undergraduates who have completed at least one term in LSA may apply for LSA Scholarships. Students must have a high GPA and must show financial need. Contact the Office of Assistant Dean for Student Academic Affairs (1402 Mason Hall) for information.

Orientation

The Office of Orientation provides orientation programs that assist students in making their entry into the University as smooth as possible. Orientation offers students the opportunity to talk with an academic counselor, plan a course of study, register for classes, meet new friends, and obtain special assistance as they become familiar with the University and its resources. These programs, offered prior to each academic term, serve students admitted to most schools and colleges of the University of Michigan. All new freshmen and transfer students, including transfer students from the University of Michigan-Dearborn and the University of Michigan-Flint, are required to participate in orientation in order to register. Cross-campus transfer students, non-degree students, and readmitted students are not required to participate although they are welcome to do so if they wish.

All students admitted for a fall term are expected to participate in a three-day orientation session in a residence hall on campus during the summer. Those who are

VOLUME 22, NUMBER 17

JUNE 9, 1993

THE UNIVERSITY OF MICHIGAN BULLETIN



MATRICULATION

Orientation

A formal orientation program is held in late August for all incoming medical students. Specific information concerning this program is mailed to students during the summer before they begin medical school. Information concerning coursework, advanced placement, health insurance, counseling services, and "getting around Ann Arbor" is provided to students immediately prior to orientation. Each student receives a copy of the Medical School Handbook during orientation; the handbook provides policies, procedures, and information related to medical education at the University of Michigan.

Medical School Registration

All students are formally registered each term (Fall and Winter) during the basic science phase, and once a year (June) during the clinical phase. The Medical School registers via the University of Michigan's CRISP (Computerized Registration Involving Student Participation) system.

Registration for entering medical students includes having a photograph taken and a T.B. test (both are provided in the registration area).

Students with prior "hold credits" (placed on student accounts for unpaid debts) cannot be registered with their class until the hold credit has been released by the Office of Student Financial Operations.

Concurrent Registration

Students who wish to be registered concurrently in two schools at the University should obtain permission from the Associate Dean for Student Programs. Double registration does not permit students double credit for any course or program of study. When enrolled concurrently in two schools, students will be charged the higher tuition, usually that of the Medical School.

Fees and Expenses

During the 1992-93 academic year, tuition fees for full-time (14 or more credit hours per term) medical students were \$21,540 per year for nonresidents and \$12,668 per year for residents. Additional miscellaneous registration, student assembly, and school government fees totalling \$175 per year are charged to resident and nonresident students. Students are responsible for paying their fees in four equal installments during the academic year. Tuition rates usually increase annually.

Laboratory fees. Laboratory fees are charged by several of the basic science courses.

Microscope fees. Microscopes are furnished for use in the basic science laboratories. Students might, however, wish to rent microscopes for use at home.

Health Insurance. Student group health insurance is available to all students. Information is available through the Medical School Office of Curricular Affairs, C5124 Medical Science I. For more detailed information, foreign students should go to the International Center and U.S. citizens should go to the office of the Michigan Student Assembly.

Books and Journals. During the 1992-93 academic year, estimated expenditures for Medical School books and journals was \$500 for the first year, \$500 for the second year, \$250 for the third year, and \$120 for the fourth year.

Instruments and Supplies. The expenses for instruments and supplies for the 1992-93 academic year were estimated as follows: \$430 for the first year, \$30 for the third year, and no expenses for the second and fourth years.

Living Expenses. The cost of meals and lodging can, of course, vary depending upon the type of accommodation. For unmarried students, such expenses can be estimated at an average of \$5,800 for the academic year.

Reduced Curriculum. Medical students enrolled for fewer than 14 credit hours per term will be assessed tuition per credit hour. These charges per term during the 1992-93 academic year are \$853 for the first credit hour and \$756 for each additional credit hour for nonresidents; \$536 for the first credit hour and \$439 for each additional credit hour for residents. Miscellaneous fees as noted above are also charged.

Late Registration Fee. Students who register after the formal registration period during any term will be assessed a \$15 late registration fee.

Withdrawal Fees. Students who wish to withdraw should meet with a member of the Dean's staff to discuss the specific steps to be taken. Withdrawing students must turn in their I.D. card or have it devalidated if they wish to keep it. Notice of withdrawal is sent automatically to the Student Accounts Office. Any refund due the student will be mailed to his/her home address. The amount assessed withdrawing students depends on the time of withdrawal.

Time of Withdrawal:	Fees Assessed	
(based on full-term schedule)		
Registration-3rd week of class	\$80 registration fee	
sentions a set had	\$50 disenrollment fee	
4th-6th week	\$80 registration fee and	
rictle in Michigan.	50% of the assessed fees	
After 6th week	100% of the assessed fees	