

**BENTLEY HISTORICAL LIBRARY  
IMAGE REPRODUCTION PRICE LIST**

**Reproductions are for research and are not preservation quality.**

**Scans**

Existing scan @ 600 dpi	\$5.00
New scan - original item no larger than 12 x 17 in. @ 600 dpi	\$10.00
New scan - oversize item larger than 12 x 17 in. @ 400 dpi	\$40.00
<b>UM units</b> - any size billed to department account/shortcode	\$25.00/hr staff time

\* All images scanned at 600 dpi unless noted otherwise.

\* A link will be provided for downloading the images from the web.  
As of 2015, we no longer provide photographic prints.

\* For scans burned to a CD, there is an additional charge of \$5.00.

**Reference Staff reserves the right to deny duplication of  
materials that are too fragile or too large.**

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**HANDLING AND POSTAGE FEES**

For all non-UM department orders placed remotely, a handling charge is added.

Up to 5 images	\$5.00
6-20 images	\$10.00
20-30 images	\$20.00
30+	50.00

USPS postage on all U.S. CD orders is \$6.55. International rates will apply.

**RUSH ORDERS**

A one-day rush is possible in some cases for a 100% price increase.  
Please consult with reference staff.

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**Prices effective 02/01/2016**