



**Bentley Historical Library**

University of Michigan

1150 Beal Avenue

Ann Arbor, MI 48109-2113

(734) 764-3482

FAX (734) 936-1333

bentley.ref@umich.edu

**PERMISSION TO PUBLISH REQUEST**

If you would like to publish/display material from the Bentley Historical Library collections, please complete and sign this form. Reference staff will research the copyright status of the material and return the form to you. Due to the volume of such requests and the considerable number of material within the collections, incomplete information may delay the library's consideration of any permission request.

**Date:** \_\_\_\_\_ **Deadline to obtain Permission:** \_\_\_\_\_

Name: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Anticipated date of publication/release: \_\_\_\_\_

**Description of Images/Material** (ex. HS/BL#, if necessary, attach separate document with list): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Photocopy of images/material submitted with this request?  yes  no

**BHL Collection Name/book title** \_\_\_\_\_

**Your Project Title** \_\_\_\_\_

Organization or Publisher \_\_\_\_\_

Website/online? \_\_\_\_\_ Article/Magazine/Newspaper? \_\_\_\_\_ CD/Film/Video? \_\_\_\_\_ Book? \_\_\_\_\_

Speech/Presentation? \_\_\_\_\_ TV/Radio Program? \_\_\_\_\_ Display/Exhibit? \_\_\_\_\_ Ad? \_\_\_\_\_

**Your Signature** \_\_\_\_\_

**BHL STAFF USE:** Copyright to this material has/has not been transferred to the Bentley Historical Library, University of Michigan. Complying with copyright law is ultimately the responsibility of the author, producer and publisher. To the extent that the Bentley Historical Library possesses rights to this material, you are granted permission to publish or use images/quote **one time only in the work described above.**

**Citations to items must be included in your work:** item description, HS/BL#, Collection Title, photographer's name if available, Bentley Historical Library, University of Michigan

BHL Authorization \_\_\_\_\_ Date \_\_\_\_\_

Diana Bachman, Archivist for Researcher Services, Reference and Academic Programs

**The following are also conditions of use  
of any images you have ordered:**

**COPYRIGHT**

Copyright to this material has/has not been transferred to the Bentley Historical Library, University of Michigan. Complying with copyright law is ultimately the responsibility of the author, producer, and publisher.

**ONE TIME ONLY USE**

To the extent that the Bentley Historical Library possesses rights to this material, you are granted permission to publish or use images/quotes **one time only** in the work described above.

**CITATIONS**

Citations to material must be included in your work. Include the item description, collection name, photographer's name if available, and: *Bentley Historical Library, University of Michigan*.

**YOUR RE-USE OF IMAGES**

If you wish to use these images/quotes for additional purposes other than private study and research, submit a written request for permission for each use to the Reference Archivist, Bentley Historical Library, 1150 Beal Avenue, Ann Arbor MI 48109-2113. You may also fax or e-mail your request.

**USE OF DUPLICATES**

Images may not be further duplicated or sold or placed in other institutions without the express permission of the Bentley Historical Library. The photographic reproduction agreement that you signed when ordering these images stipulates this restriction.